

**ETHICS ADVISORY COMMISSION  
PRELIMINARY PANEL  
MINUTES  
April 1, 2004, Room 4CN #1**

**Panel Members Present:** Daniel Perez, Chair  
Linda Sorrells  
Gloria Tarpley

**Staff Present:** Shirley Acy, City Secretary  
Gwen Satterthwaite, City Attorney's Office  
Lisa Christopherson, City Attorney's Office  
Debbie Brown, City Secretary's Office  
Michelle M. Calloway, City Secretary's Office

**Chair Perez called the meeting to order at 9:12 a.m.**

**Chair Perez stated that the purpose of the Preliminary Panel was to determine whether or not Building Inspection Advisory Board Member James. M. Hightower violated Chapter 12A of the Dallas City Code and not that the roof needs repairing or whether the inspection was done or not.**

**Chair Perez called for discussion on the complaint brought by Mr. Dennis Adams against Building Inspection Advisory Board Member James M. Hightower regarding representation of private interests, the response filed by Mr. Hightower and materials filed in the City Secretary's Office.**

**During the discussion, Commissioner Tarpley stated that the complaint as filed met the baseline, procedural requirements set out by the code and the commission.**

**After discussion, Chair Perez called for a motion to vote on the allegations. Commissioner Tarpley moved to vote on the allegations as presented. Commissioner Sorrells seconded the motion. Chair Perez called for a vote on whether just cause exists. Chair Perez stated that none of the commission members felt that just cause exists. Therefore, the commission found that the complaint did not provide just cause as required by Chapter 12A of the Dallas City Code.**

**The meeting adjourned at 9:36 a.m.**