

**ETHICS ADVISORY COMMISSION
PRELIMINARY PANEL
MINUTES
December 6, 2001**

Members Present: Calvin Bluiett, Temporary Vice-Chair
Jim Clark
Gloria Tarpley

Staff Present: Shirley Acy, City Secretary
Jesus Toscano, City Attorney's Office
Gwen Satterthwaite, City Attorney's Office
Lisa Christopherson, City Attorney's Office
Debbie Brown, City Secretary's Office
Michelle M. Calloway, City Secretary's Office

Meeting called to order at 10:28 a.m.

The panel reviewed the complaint brought by Sandra Crenshaw against Carol Brandon, Park and Recreation Board Member; the response submitted by Carol Brandon and materials filed in the City Secretary's Office.

Temporary Vice-Chair Bluiett called a recess of the meeting at 10:38 a.m. in order that the Preliminary Panel could meet in executive session under Section 551.071 of the Texas Government Code (Open Meetings Act) to confer with the city attorney.

Following the executive session, the Preliminary Panel reconvened in open session at 10:54 a.m.

Panel members reviewed and discussed all materials presented.

After discussion, Commissioner Tarpley moved that complaint item #1 regarding the holdover status and complaint item #2 regarding traffic violations, did not state a claim under the Ethics Code based upon the statements and evidence submitted, therefore, complaint items #1 and #2 must be dismissed. Commissioner Tarpley moved that complaint item #3 regarding Ms. Brandon's employment issue be referred to the full Ethics Advisory Commission for full review.

Motion seconded by Commissioner Clark and unanimously adopted.

The meeting adjourned at 11:00 a.m.