

ETHICS ADVISORY COMMISSION

MINUTES

August 17, 2001

Members Present: Daniel Perez, Chair
Calvin Bluiett
Jim Clark
Carmen Garcia
Rebecca B. Bergstresser

Members Absent: Gloria Tarpley

Staff Present: Shirley Acy, City Secretary
Deborah Watkins, Assistant City Secretary
Jesus Toscano, City Attorney's Office
Lisa Christopherson, City Attorney's Office
Debbie Brown, City Secretary's Office
Michelle M. Calloway, City Secretary's Office

The meeting of the Ethics Advisory Commission was called to order at 9:19 a.m. on August 17, 2001 in room 6ES. Commissioner Bluiett moved to approve the minutes of the July 13 and July 20 meetings as distributed by the City Secretary's Office. The motion was seconded by Commissioner Garcia.

Scheduling times for future meetings was discussed. Chair Perez made the motion to hold future commission meetings on the third Friday, 9 a.m. monthly. Motion was moved by Commissioner Bluiett and seconded by Commissioner Clark. Commissioner Bergstresser and Commissioner Garcia stated that they have a conflict in September. The motion was amended by Commissioner Clark to be either the second or third Friday as set by the chair by polling members. The amendment was accepted by Commissioner Bluiett and seconded by Commissioner Bergstresser.

Preliminary panel meeting was discussed.

The complaint form as drafted by the City Secretary's Office was discussed.

Internal guidelines for the Preliminary Panel were discussed.

Chairman Perez would like to include these guidelines in the commission's annual report to council in February. Commissioner Clark volunteered to serve on the subcommittee.

Guest Speakers were discussed.

The next meeting was scheduled for Thursday, September 27, 9 a.m. Motion was made by Chairman Perez and seconded by Commissioner Garcia.

Meeting adjourned at 10:45 a.m. Moved by Commissioner Clark and seconded by Commissioner Bluiett.