

September 11, 2019

**WHEREAS**, on October 11, 2016, City Council authorized Contract No. 2017-049838-001 with the Department of State Health Services (DSHS) for the continuation of the Special Supplemental Nutrition Program for Women, Infants and Children (WIC) Program, in an amount not to exceed \$15,055,566.00, by Resolution No. 16-1657; and

**WHEREAS**, on March 22, 2017, City Council authorized the first amendment to the Contract No. 2017-049838-001 with DSHS for the WIC Program to amend the contract number from Contract No. 2017-049838-001 to Contract No. 2017-049838-001A; revise the budget and extend the term of the contract from September 30, 2017 to September 30, 2018 to allow for successful completion of the WIC Project for FY 2017 and FY 2018 grant allocations; accept additional grant funds in the amount of \$26,000.00 for FY 2017 allocation for the WIC Summer Food Service Program for the period October 1, 2016 through September 2017; and accept additional grant funds for FY 2018 allocation for continuation of the Special Supplemental Nutrition Program for the WIC Program in the amount of \$15,056,672.00 for the period of October 1, 2017 through September 30, 2018, increasing the total contract amount by \$15,082,672.00, from \$15,055,566.00 to \$30,138,238.00; and execution of the amendment and all terms, conditions, and documents required by the contract by Resolution No. 17-0487; and

**WHEREAS**, on September 12, 2018, City Council authorized the second amendment to Contract No. 2017-049838-001 (Amendment No. 2, CFDA No. 10.557) with DSHS for the Special Supplemental Nutrition Program for WIC, to extend the term of the contract from October 1, 2018 through September 30, 2019 to allow for the successful completion of the WIC Program for FY 2019 grant allocations; revise the budget for Contract No. 2017-049838-001A, Amendment No. 1, to decrease the total budget amount by \$234,902.00 from \$15,056,672.00 to \$14,821,770.00; reallocate funds from the FY 2018 WIC Administrative Program unit to the FY 2018 WIC Dietetic Internship unit, the Extra Funding unit for the Summer Food Service Program the Texas Integrated Network software implementation and support, and for all other eligible expenditures in the amount of \$968,649.00 for the period October 1, 2017 through September 30, 2018; and accept grant funds from the U.S. Department of Agriculture passed through the DSHS for FY 2019 allocation (Contract No. 2017-049838-001, Amendment No. 2, CFDA No. 10.557), for the continuation of the Special Supplemental Nutrition Program for WIC in the amount of \$14,529,596.00 for the period October 1, 2018 through September 30, 2019, increasing the total contract amount by \$14,294,694.00, from \$30,138,238.00 to \$44,432,932.00; and execution of the contract amendment and all terms, conditions, and documents required by the contract by Resolution No. 18-1261; and

**WHEREAS**, the DSHS was an original party to Contract No. 2017-049838-001; and

September 11, 2019

**WHEREAS**, all functions associated with Contract No. 2017-049838-001 were transferred from DSHS to the Health and Human Services Commission (HHSC) of the Texas Health and Human Services by operation of law in accordance with Senate Bill 200, 84th Legislature (requiring consolidation of the Health and Human Services System) and Government Code 531; and

**WHEREAS**, on November 5, 2018, the City executed the third amendment to Contract No. 2017-049838-001 (Amendment No. 3, CFDA No. 10.557) with HHSC for the Special Supplemental Nutrition Program for WIC, to submit to HHSC all vouchers and Financial Status Reports within ninety days after the end of the Fiscal Year; and

**WHEREAS**, there is a continued need for the Special Supplemental Nutrition Program for WIC; and

**WHEREAS**, the HHSC has elected to extend Contract No. 2017-049838-001 from October 1, 2019 through September 30, 2020 for FY 2020 grant allocation, in accordance with Section III of the Contract; and

**WHEREAS**, on August 14, 2019, City Council authorized the fourth amendment to Contract No. 2017-049838-001 (Amendment No. 4, CFDA No. 10.557) with HHSC for the Special Supplemental Nutrition Program for WIC to, extend the term of the contract from October 1, 2019 through September 30, 2020, to allow for successful completion of the WIC Program for FY 2020 grant allocation; revise the budget for Contract No. 2017-049838-001, Amendment No. 2, to decrease the FY 2019 total budget amount by \$499,453.00, from \$14,529,596.00 to \$14,030,143.00; reallocate funds from the FY 2019 Dietetic Internship unit to the FY 2019 Lactation Services unit in the amount of \$42,000.00 for the period of October 1, 2018 through September 30, 2019; and accept grant funds from the U.S. Department of Agriculture passed through the HHSC for FY 2020 allocation (Contract No. 2017-049838-001, Amendment No. 4, CFDA No. 10.557), for the continuation of the Special Supplemental Nutrition Program for WIC in the amount of \$14,030,143.00 for the period October 1, 2019 through September 30, 2020, increasing the total contract amount by \$13,530,690.00, from \$44,432,932.00 to \$57,963,622.00; and execution of the contract amendment and all terms, conditions, and documents required by the contract by Resolution No. 19-1113; and

**WHEREAS**, the HHSC and the City desire to revise the budget for the WIC Program from \$57,963,622.00 to \$59,466,213.00 of which \$1,062,419.00 is increased for FY 2019 WIC Program and \$440,172.00 is increased for FY 2020 WIC Program under Amendment No. 5; and

**WHEREAS**, the City of Dallas will benefit from the funding increase, which will allow for improvements to WIC clinic site locations and support enhancements to improve program efficiency, client service and client outreach.

**Now, Therefore,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**SECTION 1.** That the City Manager is hereby authorized to execute the fifth amendment to Contract No. 2017-049838-001, (Amendment No. 5, CFDA No. 10.557), with the HHSC for the Special Supplemental Nutrition Program for WIC to **(a)** revise the budget for Contract No. 2017-049838-001, Amendment No. 4, to increase the FY 2019 total budget amount by \$1,062,419.00, from \$14,030,143.00 to \$15,092,562.00 and to increase the FY 2020 total budget amount by \$440,172.00, from \$14,030,143.00 to \$14,470,315.00; and **(b)** accept additional grant funds from the U.S. Department of Agriculture passed through the HHSC for FY 2019 allocation (Contract No. 2017-049838-001, Amendment No. 5, CFDA No. 10.557), for the Special Supplemental Nutrition Program for WIC in the amount of \$1,062,419.00 for the period October 1, 2018 through September 30, 2019 and in the amount of \$440,172.00 for the period of October 1, 2019 through September 30, 2020, increasing the total contract amount by \$1,502,591.00, from \$57,963,622.00 to \$59,466,213.00; and execute the contract amendment and all terms, conditions, and documents required by the contract, approved as to form by the City Attorney.

**SECTION 2.** That the City Manager is hereby authorized to increase appropriations in an amount not to exceed \$1,062,419.00 in the FY 2019 WIC Program - Women, Infants and Children Grant Fund, Fund F551, Department MGT, Units 3841 and 3849, various Object Codes, according to the attached Schedule, and to increase appropriations in an amount not to exceed \$440,172.00 in the FY 2020 WIC Program – Women, Infants and Children Grant Fund, Fund F581, Department MGT, Units 4202-4209, various Object Codes.

**SECTION 3.** That the Chief Financial Officer is hereby authorized to receive and deposit additional grant funds in an amount not to exceed \$1,062,419.00 from the HHSC for the FY 2019 allocation in the FY 2019 WIC Program - Women, Infants and Children Grant Fund, Fund F551, Department MGT, Units 3841 and 3849, Revenue Code 6509, according to the attached Schedule, and to receive and deposit additional grant funds in an amount not to exceed \$440,172.00 from the HHSC for the FY 2020 allocation in the FY 2019 WIC Program - Women, Infants and Children Grant Fund, Fund F581, Department MGT, Units 4202-4209, Revenue Code 6509.

**SECTION 4.** That the Chief Financial Officer is hereby authorized to disburse additional grant funds in an amount not to exceed \$1,062,419.00 from the FY 2019 WIC Program - Women, Infants and Children Grant Fund, Fund F551, Department MGT, Units 3841 and 3849, various Object Codes, according to the attached Schedule, and to disburse additional grant funds in an amount not to exceed \$440,172.00 from the FY 2020 WIC Program - Women, Infants and Children Grant Fund, Fund F581, Department MGT, Units 4202-4209, various Object Codes.

191398

September 11, 2019

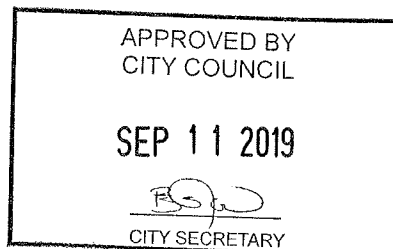
**SECTION 5.** That the City Manager or his designee is authorized to provide additional information, make adjustments, and take other actions related to the implementation of the contract as may be necessary to satisfy the Texas Health and Human Services Commission.

**SECTION 6.** That the City Manager is hereby authorized to reimburse the Texas Health and Human Services Commission any expenditure identified as ineligible. The City Manager shall notify the appropriate City Council Committee of expenditures identified as ineligible not later than 30 days after the reimbursement.

**SECTION 7.** That the City Manager shall keep the appropriate City Council Committee informed of all final granting agency monitoring reports not later than 30 days after the receipt of the report.

**SECTION 8.** That this contract is designated as Contract No. MGT-2019-00010966.

**SECTION 9.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.



## REVISED SCHEDULE

**Health and Human Services Commission  
Special Supplemental Nutrition Program for Women, Infants, and Children**

**October 1, 2019 through September 30, 2020  
Fund F581, Department MGT, Unit 4202, (Admin Only), Revenue Code 6509**

<u>Object Code</u>	<u>Description</u>	<u>Adopted Budget</u>	<u>Increase/(Decrease)</u>	<u>Revised Budget</u>
1101	Salaries	\$ 6,022,054	\$ 287,308	\$ 6,309,362
1111	Cell Phone Reimbursement	\$ 8,640	\$ -	\$ 8,640
1201	Overtime	\$ 164,647	\$ -	\$ 164,647
1203	Service Incentive Pay	\$ 41,284	\$ -	\$ 41,284
1301	Pension	\$ 859,972	\$ 47,864	\$ 907,836
1303	Life Insurance	\$ 2,637	\$ -	\$ 2,637
1304	Health Insurance	\$ 920,940	\$ -	\$ 920,940
1306	FICA (Medicare Only)	\$ 86,565	\$ -	\$ 86,565
1309	Health & Wellness	\$ 3,299	\$ -	\$ 3,299
2110	Office Supplies	\$ 92,684	\$ -	\$ 92,684
2140	Light & Power	\$ 111,600	\$ -	\$ 111,600
2160	Fuel Supplies	\$ 16,000	\$ -	\$ 16,000
2170	Water & Sewage	\$ 7,500	\$ -	\$ 7,500
2181	Fleet Fuel & Lube	\$ 2,100	\$ -	\$ 2,100
2200	Chemical/Med/Surgical	\$ 113,364	\$ -	\$ 113,364
2252	Meter Postage Fund	\$ 4,200	\$ -	\$ 4,200
2261	Educational & Rec Supp	\$ 30,000	\$ -	\$ 30,000
2710	Furniture & Fixtures	\$ 5,000	\$ -	\$ 5,000
3050	Communications	\$ 236,387	\$ -	\$ 236,387
3053	Communications Circuits	\$ 46,056	\$ -	\$ 46,056
3085	Freight	\$ 3,500	\$ -	\$ 3,500
3090	City Forces	\$ 2,600	\$ -	\$ 2,600
3091	Custodial Services	\$ 78,000	\$ -	\$ 78,000
3099	Misc. Special Services	\$ 60,000	\$ -	\$ 60,000
3130	Copy Machine Rental	\$ 51,224	\$ -	\$ 51,224
3330	Rents	\$ 1,636,670	\$ -	\$ 1,636,670
3340	Membership Dues	\$ 525	\$ -	\$ 525
3361	Professional Development	\$ 25,000	\$ -	\$ 25,000
3363	Reimb Personal Vehicle Use	\$ 32,200	\$ -	\$ 32,200
3364	Personnel Development	\$ 8,000	\$ -	\$ 8,000
3410	Equip & Automotive Rental	\$ 1,500	\$ -	\$ 1,500
3416	Enterprise GIS	\$ 7,572	\$ -	\$ 7,572
3429	Blackberry Fees	\$ 3,500	\$ -	\$ 3,500
3430	Computer Services	\$ 169,303	\$ -	\$ 169,303
3434	Programming	\$ 467,876	\$ -	\$ 467,876

## REVISED SCHEDULE

**Health and Human Services Commission  
Special Supplemental Nutrition Program for Women, Infants, and Children**

3651	Gen Fund Cost Reimb	\$	<u>100,000</u>	\$	<u>-</u>	\$	<u>100,000</u>
	<b>Subtotal</b>	\$	<b>11,422,399</b>	\$	<b>335,172</b>	\$	<b>11,757,571</b>

**Fund F581, Department MGT, Unit 4203 (BFPC), Revenue Code 6509**

<u>Object Code</u>	<u>Description</u>	<u>Adopted Budget</u>	<u>Increase/(Decrease)</u>	<u>Revised Budget</u>
1101	Salaries	\$ 995,441	\$ -	\$ 995,441
1301	Pension	\$ 143,344	\$ -	\$ 143,344
1303	Life Insurance	\$ 840	\$ -	\$ 840
1304	Health Insurance	\$ 251,790	\$ -	\$ 251,790
1306	FICA (Medicare Only)	\$ 14,433	\$ -	\$ 14,433
1309	Health & Wellness	\$ 945	\$ -	\$ 945
2110	Supplies	\$ 2,518	\$ -	\$ 2,518
2200	Chemical/Med/Surgical	\$ 35,395	\$ -	\$ 35,395
3361	Professional Development	\$ <u>22,523</u>	\$ <u>-</u>	\$ <u>22,523</u>
	<b>Subtotal</b>	<b>\$1,467,229</b>	<b>\$ -</b>	<b>\$ 1,467,229</b>

**Fund F581, Department MGT, Unit 4204 (RD), Revenue Code 6509**

<u>Object Code</u>	<u>Description</u>	<u>Adopted Budget</u>	<u>Increase/(Decrease)</u>	<u>Revised Budget</u>
1101	Salaries	\$ 129,918	\$ -	\$ 129,918
1301	Pension	\$ 18,708	\$ -	\$ 18,708
1303	Life Insurance	\$ 48	\$ -	\$ 48
1304	Health Insurance	\$ 14,388	\$ -	\$ 14,388
1306	FICA (Medicare Only)	\$ 1,884	\$ -	\$ 1,884
1309	Health & Wellness	\$ <u>54</u>	\$ <u>-</u>	\$ <u>54</u>
	<b>Subtotal</b>	<b>\$ 165,000</b>	<b>\$ -</b>	<b>\$ 165,000</b>

191398

## REVISED SCHEDULE

**Health and Human Services Commission  
Special Supplemental Nutrition Program for Women, Infants, and Children**

**October 1, 2019 through September 30, 2020  
Fund F581, Department MGT, Unit 4205 (LC), Revenue Code 6509**

<u>Object Code</u>	<u>Description</u>	<u>Adopted Budget</u>	<u>Increase/(Decrease)</u>	<u>Revised Budget</u>
1101	Salaries	\$ 185,573	\$ -	\$ 185,573
1301	Pension	\$ 26,734	\$ -	\$ 26,734
1303	Life Insurance	\$ 85	\$ -	\$ 85
1304	Health Insurance	\$ 26,118	\$ -	\$ 26,118
1306	FICA (Medicare Only)	\$ 2,684	\$ -	\$ 2,684
1309	Health & Wellness	\$ 98	\$ -	\$ 98
3361	Professional Development	\$ 708	\$ -	\$ 708
	<b>Subtotal</b>	<b>\$ 242,000</b>	<b>\$ -</b>	<b>\$ 242,000</b>

**Fund F581, Department MGT, Unit 4206 (LCC), Revenue Code 6509**

<u>Object Code</u>	<u>Description</u>	<u>Adopted Budget</u>	<u>Increase/(Decrease)</u>	<u>Revised Budget</u>
1101	Salaries	\$ 238,487	\$ -	\$ 238,487
1301	Pension	\$ 34,342	\$ -	\$ 34,342
1303	Life Insurance	\$ 72	\$ -	\$ 72
1304	Health Insurance	\$ 21,582	\$ -	\$ 21,582
1306	FICA (Medicare Only)	\$ 3,458	\$ -	\$ 3,458
1309	Health & Wellness	\$ 81	\$ -	\$ 81
2110	Supplies	\$ 4,830	\$ -	\$ 4,830
2140	Light & Power	\$ 4,750	\$ -	\$ 4,750
2200	Chemical/Med/Surgical	\$ 8,743	\$ -	\$ 8,743
3330	Rents	\$ 76,349	\$ -	\$ 76,349
3361	Professional Development	\$ 4,306	\$ -	\$ 4,306
	<b>Subtotal</b>	<b>\$ 397,000</b>	<b>\$ -</b>	<b>\$ 397,000</b>

**Fund F581, Department MGT, Unit 4208 (Training Center), Revenue Code 6509**

<u>Object Code</u>	<u>Description</u>	<u>Adopted Budget</u>	<u>Increase/(Decrease)</u>	<u>Revised Budget</u>
3330	Rents	\$ 86,336	\$ -	\$ 86,336
3099	Misc. Special Services	\$ 1,000	\$ -	\$ 1,000
	<b>Subtotal</b>	<b>\$ 87,336</b>	<b>\$ -</b>	<b>\$ 87,336</b>

## REVISED SCHEDULE

**Health and Human Services Commission  
Special Supplemental Nutrition Program for Women, Infants, and Children**

**October 1, 2019 through September 30, 2020**

**Fund F581, Department MGT, Unit 4207 (Innovation Center), Revenue Code 6509**

<u>Object Code</u>	<u>Description</u>	<u>Adopted Budget</u>	<u>Increase/(Decrease)</u>	<u>Revised Budget</u>
1101	Salaries	\$ 54,394	\$ -	\$ 54,394
1301	Pension	\$ 7,832	\$ -	\$ 7,832
1303	Life Insurance	\$ 96	\$ -	\$ 96
1304	Health Insurance	\$ 28,776	\$ -	\$ 28,776
1306	FICA (Medicare Only)	\$ 788	\$ -	\$ 788
1309	Health & Wellness	\$ 108	\$ -	\$ 108
2110	Supplies	\$ 4,684	\$ -	\$ 4,684
3361	Professional Development	\$ 3,322	\$ -	\$ 3,322
	<b>Subtotal</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ 100,000</b>

**Fund F581, Department MGT, Unit 4209 (Extra Funding), Revenue Code 6509**

<u>Object Code</u>	<u>Description</u>	<u>Adopted Budget</u>	<u>Increase/(Decrease)</u>	<u>Revised Budget</u>
1101	Salaries-			
	Summer Feeding Program	\$ 11,929	\$ -	\$ 11,929
2110	Supplies	\$ 10,650	\$ -	\$ 10,650
3050	Communications-			
	TXIN Internet	\$ 19,800	\$ -	\$ 19,800
3099	Miscellaneous Special Services-			
	SNAP-NE	\$ -	\$ 105,000	\$ 105,000
3430	Computer Services-			
	TXIN IT Support	\$ 106,800	\$ -	\$ 106,800
	<b>Subtotal</b>	<b>\$ 149,179</b>	<b>\$ 105,000</b>	<b>\$ 254,179</b>
	<b>Grand Total</b>	<b>\$ 14,030,143</b>	<b>\$ 440,172</b>	<b>\$ 14,470,315</b>