

September 12, 2018

**WHEREAS**, on October 11, 2016, City Council authorized a contract with the Department of State Health Services for the continuation of the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC) for the period October 1, 2016 through September 30, 2017, in an amount not to exceed \$15,055,566.00, by Resolution No. 16-1657; and

**WHEREAS**, on March 22, 2017, City Council authorized the first amendment to the Contract No. 2017-049838-001 with the Department of State Health Services for the Women, Infants, and Children Program to (a) amend the contract number from Contract No. 2017-049838-001 to Contract No. 2017-049838-001A; (b) revise the budget and extend the term of the contract from September 30, 2017 to September 30, 2018 to allow for successful completion of the WIC Project for FY 2017 and FY 2018 grant allocations; (c) accept additional grant funds in the amount of \$26,000.00 for FY 2017 allocation for the WIC Summer Food Service Program for the period October 1, 2016 through September 30, 2017; (d) accept grant funds for FY 2018 allocation for continuation of the Special Supplemental Nutrition Program for the WIC Program in the amount of \$15,056,672.00 for the period October 1, 2017 through September 30, 2018, increasing the total contract amount by \$15,082,672.00, from \$15,055,566.00 to \$30,138,238.00; and execution of the amendment and all terms, conditions, and documents required by the contract by Resolution No. 17-0487; and

**WHEREAS**, there is a continued need for the Special Supplemental Nutrition Program for Women, Infants and Children, funded through the Department of State Health Services; and

**WHEREAS**, the Department of State Health Services and the City desire to revise the budget for the WIC Program from \$30,138,238.00 to \$44,432,932.00 of which \$234,902.00 is decreased for FY 2018 and \$14,529,596.00 is allocated for FY 2019 WIC Program; and

**WHEREAS**, the Department of State Health Services has awarded the City with guaranteed grant funds as part of the budget revision reallocating funds from the FY 2018 WIC Administrative Program unit in the amount of \$968,649.00 (\$31,667.00 for FY 2017-18 Dietetic Internship, \$40,650.00 for WIC Summer Food Service Program, \$437,237.00 for implementation and support of Texas Integrated Network (TXIN) software, \$499,745.00 for all other units), and awarded additional grant funds in the amount of \$14,529,596.00 for FY 2018-19 WIC Program allocation for the continuation of the City of Dallas WIC Program; and

**WHEREAS**, the City of Dallas will benefit in this contract amendment that includes three years of WIC Program grant allocations (FY 2017 grant allocations, FY 2018 revised grant allocations and new FY 2019 grant allocations).

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Now, Therefore,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**SECTION 1.** That the City Manager is hereby authorized to amend the Contract, No. 2017-049838-001, (Contract No. 2017-049838-001, Amendment No. 2, CFDA No. 10.557) with the Department of State Health Services (DSHS) for the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC), to (a) extend the term of the contract from October 1, 2018 through September 30, 2019 to allow for the successful completion of the WIC Program for FY 2019 grant allocations; (b) revise the budget for Contract No. 2017-049838-001A, Amendment No. 1, to decrease the total budget amount by \$234,902.00 from \$15,056,672.00 to \$14,821,770.00; (c) reallocate grant funds from the FY 2018 WIC Administrative Program unit to the FY 2018 WIC Dietetic Internship unit, the Extra Funding unit for the Summer Food Service Program, the Texas Integrated Network software implementation and support, and for all other eligible expenditures in the amount of \$968,649.00 for the period October 1, 2017 through September 30, 2018; (d) accept a grant from the U. S. Department of Agriculture passed through the DSHS for FY 2019 allocation (Contract No. 2017-049838-001, Amendment 2, CFDA No. 10.557), for continuation of the Special Supplemental Nutrition Program for WIC in the amount of \$14,529,596.00 for the period October 1, 2018 through September 30, 2019, increasing the total contract amount by \$14,294,694.00, from \$30,138,238.00 to \$44,432,932.00; and sign the contract amendment and all terms, conditions, and documents required by the contract, approved as to form by the City Attorney.

**SECTION 2.** That the City Manager is hereby authorized to establish appropriations for the FY19 allocation in an amount not to exceed \$14,529,596.00 in the FY 2019 WIC Program - Women, Infants, and Children Grant Fund, Fund 551, Department MGT, Units 3841-3849, various Object Codes, according to the attached Schedule.

**SECTION 3.** That the Chief Financial Officer is hereby authorized to receive and deposit grant funds for reimbursement from the Department of State Health Services for the FY 2019 allocation in an amount not to exceed \$14,529,596.00 in the FY 2019 WIC Program - Women, Infants, and Children Grant Fund, Fund F551, Department MGT, Units 3841-3849, Revenue Code 6509.

**SECTION 4.** That the Chief Financial Officer is hereby authorized to disburse grant funds in an amount not to exceed \$14,529,596.00 from the FY 2019 WIC Program - Women, Infants, and Children Grant Fund, Fund F551, Department MGT, Units 3841-3849, various Object Codes, according to the attached Schedule.

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**SECTION 5.** That the City Manager or his designee is authorized to provide additional information, make adjustments, and take other actions related to the implementation of the grant as may be necessary to satisfy the Department of State Health Services.

**SECTION 6.** That the Chief Financial Officer is hereby authorized to reallocate grant funds in an amount not to exceed \$968,649.00 in the FY 2018 WIC Program - Women, Infants, and Children Grant Fund, F518, Department MGT, among Units 2908, 2909, and 3624, according to the attached Schedule.

**SECTION 7.** That the City Manager is hereby authorized to reimburse the Department of State Health Services any expenditure identified as ineligible. The City Manager shall notify the appropriate City Council Committee of expenditures identified as ineligible not later than 30 days after the reimbursement.

**SECTION 8.** That the City Manager shall keep the appropriate City Council Committee informed of all final granting agency monitoring reports not later than 30 days after the receipt of the report.

**SECTION 9.** That this contract is designated as Contract No. MGT-2018-00006979.

**SECTION 10.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.



## REVISED SCHEDULE

Department of State Health Services  
 Special Supplemental Nutrition Program for Women, Infants, and Children  
 October 1, 1017 through September 30, 2018

## Fund F518, Department MGT, Unit 2903, (Admin Only), Revenue Code 6509

<u>ObjectCode</u>	<u>Description</u>	<u>Adopted</u>	<u>Increase/(Decrease)</u>	<u>Revised Budget</u>
1101	Salaries	\$7,297,860	(\$722,310)	\$6,575,550
1111	Cell Phone	\$ 7,680	--	\$ 7,680
1201	Overtime	\$ 155,000	(\$ 40,000)	\$ 115,000
1203	S.I.P.	\$ 60,000	(\$ 14,256)	\$ 45,744
1301	Pension	\$1,079,225	(\$132,337)	\$ 946,888
1303	Life Ins.	\$ 4,512	(\$ 1,752)	\$ 2,760
1304	Health Ins.	\$1,011,500	(\$112,250)	\$ 899,250
1306	FICA	\$ 109,048	(\$ 13,702)	\$ 95,346
1309	Health & Wellness	\$ 4,375	(\$ 1,135)	\$ 3,240
2110	Office Supplies	\$ 90,000	\$ 5,355	\$ 95,355
2140	Light & Power	\$ 101,106	(\$ 12,483)	\$ 88,623
2160	Fuel Supplies	\$ 7,000	\$ 3,000	\$ 10,000
2170	Water & Sewage	\$ 2,500	\$ 4,000	\$ 6,500
2181	Fleet Fuel & Lube	\$ 700	\$ 1,400	\$ 2,100
2200	Chemical/Med/Surgical	\$ 137,200	(\$ 17,200)	\$ 120,000
2252	Meter Postage Fund	\$ 800	\$ 3,400	\$ 4,200
2261	Edu & Rec Supplies	\$ 2,800	\$ 2,200	\$ 5,000
2710	Furniture & Fixtures	\$ 5,000	--	\$ 5,000
3050	Communications	\$ 60,000	\$ 10,600	\$ 70,600
3053	Commun Circuits	\$ 40,000	\$ 500	\$ 40,500
3085	Freight	\$ 1,000	\$ 500	\$ 1,500
3090	City Forces	\$ 2,500	\$ 100	\$ 2,600
3091	Custodial Services	\$ 70,000	\$ 4,000	\$ 74,000
3099	Misc. Special Services	\$ 27,328	\$ 5,672	\$ 33,000
3130	Copy Machine Rental	\$ 35,000	\$ 16,988	\$ 51,988
3330	Rents	\$1,609,580	(\$ 78,773)	\$1,530,807
3340	Membership Dues	\$ 525	--	\$ 525
3361	Professional Dev	\$ 22,200	\$ 2,800	\$ 25,000
3363	Reim Personal Veh Use	\$ 22,200	\$ 10,000	\$ 32,200
3364	Personnel Development	\$ 5,000	\$ 3,000	\$ 8,000
3410	Equip & Auto Rental	\$ 1,000	\$ 500	\$ 1,500
3429	Blackberry Fees	\$ 1,200	\$ 2,300	\$ 3,500
3430	Computer Services	\$ 20,000	\$ 55,000	\$ 75,000
3434	Programming	\$ 370,000	--	\$ 370,000
3651	Gen Fund Cost Reim	\$ 50,000	--	\$ 50,000
3851	Pension Bond Debt Serv	\$ 188,668	(188,668)	\$ 0
	<b>Sub Total</b>	<b>\$12,602,507</b>	<b>(\$1,203,551)</b>	<b>\$11,398,956</b>

## REVISED SCHEDULE

Department of State Health Services  
 Special Supplemental Nutrition Program for Women, Infants, and Children  
 October 1, 1017 through September 30, 2018

## Fund F518, Department MGT, Unit 2904, (BFPC), Revenue Code 6509

<u>ObjectCode</u>	<u>Description</u>	<u>Adopted</u>	<u>Increase/(Decrease)</u>	<u>Revised Budget</u>
1101	Salaries	\$1,066,732	--	\$1,066,732
1301	Pension	\$ 152,862	--	\$ 152,862
1303	Life Insurance	\$ 840	--	\$ 840
1304	Health Insurance	\$ 215,845	--	\$ 215,845
1306	FICA (Medicare Only)	\$ 15,468	--	\$ 15,468
1309	Health & Wellness	\$ 875	--	\$ 875
2110	Supplies	\$ 2,518	--	\$ 2,518
2200	Chem/Med/Surgical	\$ 9,519	--	\$ 9,519
3361	Professional Dev	\$ 2,570	--	\$ 2,570
	<b>Subtotal</b>	<b>\$1,467,229</b>		<b>\$1,467,229</b>

## Fund F518, Department MGT, Unit 2905, (RD), Revenue Code 6509

<u>ObjectCode</u>	<u>Description</u>	<u>Adopted</u>	<u>Increase/(Decrease)</u>	<u>Revised Budget</u>
1101	Salaries	\$ 131,774	--	\$ 131,774
1301	Pension	\$ 18,883	--	\$ 18,883
1303	Life Insurance	\$ 48	--	\$ 48
1304	Health Insurance	\$ 12,334	--	\$ 12,334
1306	FICA (Medicare Only)	\$ 1,911	--	\$ 1,911
1309	Health & Wellness	\$ 50	--	\$ 50
	<b>Subtotal</b>	<b>\$ 165,000</b>		<b>\$ 165,000</b>

## Fund F518, Department MGT, Unit 2906, (LC), Revenue Code 6509

<u>ObjectCode</u>	<u>Description</u>	<u>Adopted</u>	<u>Increase/(Decrease)</u>	<u>Revised Budget</u>
1101	Salaries	\$ 154,111	--	\$ 154,111
1301	Pension	\$ 22,084	--	\$ 22,084
1303	Life Insurance	\$ 72	--	\$ 72
1304	Health Insurance	\$ 18,501	--	\$ 18,501
1306	FICA (Medicare Only)	\$ 2,235	--	\$ 2,235
1309	Health & Wellness	\$ 75	--	\$ 75
3361	Professional Dev	\$ 2,922	--	\$ 2,922
	<b>Subtotal</b>	<b>\$ 200,000</b>		<b>\$ 200,000</b>

## REVISED SCHEDULE

Department of State Health Services  
 Special Supplemental Nutrition Program for Women, Infants, and Children  
 October 1, 1017 through September 30, 2018

## Fund F518, Department MGT, Unit 2907, (LCC), Revenue Code 6509

<u>ObjectCode</u>	<u>Description</u>	<u>Adopted</u>	<u>Increase/(Decrease)</u>	<u>Revised Budget</u>
1101	Salaries	\$ 241,500	--	\$ 241,500
1301	Pension	\$ 34,607	--	\$ 34,607
1303	Life Insurance	\$ 96	--	\$ 96
1304	Health Insurance	\$ 24,668	--	\$ 24,668
1306	FICA (Medicare Only)	\$ 3,502	--	\$ 3,502
1309	Health & Wellness	\$ 100	--	\$ 100
2110	Supplies	\$ 4,830	--	\$ 4,830
2140	Light & Power	\$ 3,750	--	\$ 3,750
2200	Chemical/Med/Surg	\$ 4,500	--	\$ 4,500
3330	Rents	\$ 76,349	--	\$ 76,349
3361	Professional Dev	\$ 3,098	--	\$ 3,098
	<b>Subtotal</b>	<b>\$ 397,000</b>		<b>\$ 397,000</b>

## Fund F518, Department MGT, Unit 2908, (Training Center), Revenue Code 6509

<u>ObjectCode</u>	<u>Description</u>	<u>Adopted</u>	<u>Increase/(Decrease)</u>	<u>Revised Budget</u>
3330	Rents	\$ 86,336	--	\$ 86,336
3099	Misc. Spec Services	\$ 1,000	--	\$ 1,000
	<b>Subtotal</b>	<b>\$ 87,336</b>		<b>\$ 87,336</b>

## Fund F518, Department MGT, Unit 2909, (Dietetic Interns), Revenue Code 6509

<u>ObjectCode</u>	<u>Description</u>	<u>Adopted</u>	<u>Increase/(Decrease)</u>	<u>Revised Budget</u>
1101	Salaries	\$25,500	\$19,500	\$ 45,000
1301	Pension	\$ 3,654	\$ 2,826	\$ 6,480
1303	Life Ins.	\$ 24	\$ 24	\$ 48
1304	Health Ins.	\$ 6,167	\$ 7,059	\$ 13,226
1306	FICA	\$ 370	\$ 282	\$ 652
1309	Wellness	\$ 25	\$ 29	\$ 54
3361	Profess Develop	\$ 1,860	\$ 1,947	\$ 3,807
	<b>Subtotal</b>	<b>\$37,600</b>	<b>\$31,667</b>	<b>\$ 69,267</b>

## REVISED SCHEDULE

Department of State Health Services  
 Special Supplemental Nutrition Program for Women, Infants, and Children  
 October 1, 1017 through September 30, 2018

## Fund F518, Department MGT, Unit 2910, (Innovation Center), Revenue Code 6509

<u>ObjectCode</u>	<u>Description</u>	<u>Adopted</u>	<u>Increase/(Decrease)</u>	<u>Revised Budget</u>
1101	Salaries	\$ 56,846	--	\$ 56,846
1301	Pension	\$ 8,146	--	\$ 8,146
1303	Life Insurance	\$ 96	--	\$ 96
1304	Health Insurance	\$ 24,668	--	\$ 24,668
1306	FICA (Medicare Only)	\$ 824	---	\$ 824
1309	Health & Wellness	\$ 100	--	\$ 100
2110	Supplies	\$ 4,684	--	\$ 4,684
3361	Professional Develop	\$ 4,636	--	\$ 4,636
	<b>Subtotal</b>	<b>\$ 100,000</b>		<b>\$ 100,000</b>

## Fund F518, Department MGT, Unit 3624, (Extra Funding), Revenue Code 6509

<u>ObjectCode</u>	<u>Description</u>	<u>Adopted</u>	<u>Increase/(Decrease)</u>	<u>Revised Budget</u>
3099	Misc Special Services	<u>0</u>	<u>\$ 936,982</u>	<u>\$ 936,982</u>
	<b>Subtotal</b>	<b><u>0</u></b>	<b><u>\$ 936,982</u></b>	<b><u>\$ 936,982</u></b>
	<b>Grand Total</b>	<b><u>\$15,056,672</u></b>	<b><u>(\$234,902)</u></b>	<b><u>\$14,821,770</u></b>

## SCHEDULE

Department of State Health Services  
 Special Supplemental Nutrition Program for Women, Infants, and Children  
 October 1, 2018 through September 30, 2019

Fund F551, Department MGT, Unit 3841, (Admin Only), Revenue Code 6509

<u>Object Code</u>	<u>Description</u>	<u>Amount</u>
1101	Salaries	\$6,207,977
1111	Cell Phone Reimbursement	8,640
1201	Overtime	175,000
1203	Service Incentive Pay	45,000
1301	Pension	893,949
1303	Life Insurance	3,168
1304	Health Insurance	949,608
1306	FICA (Medicare Only)	90,016
1309	Health & Wellness	3,564
2110	Office Supplies	99,321
2140	Light & Power	111,600
2160	Fuel Supplies	16,000
2170	Water & Sewage	7,500
2181	Fleet Fuel & Lube	2,100
2200	Chemical/Med/Surgical	120,000
2252	Meter Postage Fund	4,200
2261	Educational & Recreational Supplies	30,000
2710	Furniture & Fixtures	5,000
3050	Communications	233,998
3053	Communications Circuits	45,946
3085	Freight	3,500
3090	City Forces	2,600
3091	Custodial Services	78,000
3099	Misc. Special Services	60,000
3130	Copy Machine Rental	51,224
3330	Rents	1,636,670
3340	Membership Dues	525
3361	Professional Development	25,000
3363	Reimbursement Personal Vehicle Use	32,200
3364	Personnel Development	8,000
3410	Equip & Automotive Rental	1,500
3416	Enterprise GIS	7,572
3429	Blackberry Fees	3,500
3430	Computer Services	157,092
3434	Programming	467,876
3651	General Fund Cost Reimbursement	100,000
3851	Pension Bond Debt Service	188,668
	<b>Subtotal</b>	<b>\$11,876,514</b>



**SCHEDULE**  
**Department of State Health Services**  
**Special Supplemental Nutrition Program for Women, Infants, and Children**  
**October 1, 2018 through September 30, 2019**

**Fund F551, Department MGT, Unit 3842 (BFPC), Revenue Code 6509**

<u>Object Code</u>	<u>Description</u>	<u>Amount</u>
1101	Salaries	\$ 995,441
1301	Pension	\$ 143,344
1303	Life Insurance	\$ 840
1304	Health Insurance	\$ 251,790
1306	FICA (Medicare Only)	\$ 14,433
1309	Health & Wellness	\$ 945
2110	Supplies	\$ 2,518
2200	Chem/Med/Surgical	\$ 35,395
3361	Professional Development	\$ 22,523
	<b>Subtotal</b>	<b>\$1,467,229</b>

**Fund F551, Department MGT, Unit 3843 (RD), Revenue Code 6509**

<u>Object Code</u>	<u>Description</u>	<u>Amount</u>
1101	Salaries	\$ 129,918
1301	Pension	\$ 18,708
1303	Life Insurance	\$ 48
1304	Health Insurance	\$ 14,388
1306	FICA (Medicare Only)	\$ 1,884
1309	Health & Wellness	\$ 54
	<b>Subtotal</b>	<b>\$ 165,000</b>

**Fund F551, Department MGT, Unit 3844 (LC), Revenue Code 6509**

<u>Object Code</u>	<u>Description</u>	<u>Amount</u>
1101	Salaries	\$ 153,275
1301	Pension	\$ 22,072
1303	Life Insurance	\$ 72
1304	Health Insurance	\$ 21,582
1306	FICA (Medicare Only)	\$ 2,222
1309	Health & Wellness	\$ 81
3361	Professional Development	\$ 696
	<b>Subtotal</b>	<b>\$ 200,000</b>

**SCHEDULE**  
**Department of State Health Services**  
**Special Supplemental Nutrition Program for Women, Infants, and Children**  
**October 1, 2018 through September 30, 2019**

**Fund F551, Department MGT, Unit 3845 (LCC), Revenue Code 6509**

<u>Object Code</u>	<u>Description</u>	<u>Amount</u>
1101	Salaries	\$ 238,487
1301	Pension	\$ 34,342
1303	Life Insurance	\$ 72
1304	Health Insurance	\$ 21,582
1306	FICA (Medicare Only)	\$ 3,458
1309	Health & Wellness	\$ 81
2110	Supplies	\$ 4,830
2140	Light & Power	\$ 4,750
2200	Chemical/Med/Surgical	\$ 8,743
3330	Rents	\$ 76,349
3361	Professional Development	\$ 4,306
	<b>Subtotal</b>	<b>\$ 397,000</b>

**Fund F551, Department MGT, Unit 3848 (Training Center), Revenue Code 6509**

<u>Object Code</u>	<u>Description</u>	<u>Amount</u>
3330	Rents	\$ 86,336
3099	Misc. Special Services	\$ 1,000
	<b>Subtotal</b>	<b>\$ 87,336</b>

**Fund F551, Department MGT, Unit 3846 (Dietetic Intern), Revenue Code 6509**

<u>Object Code</u>	<u>Description</u>	<u>Amount</u>
1101	Salaries	\$ 45,000
1301	Pension	\$ 6,480
1303	Life Insurance	\$ 48
1304	Health Insurance	\$ 14,388
1306	FICA (Medicare Only)	\$ 652
1309	Health & Wellness	\$ 54
3361	Professional Development	\$ 2,645
	<b>Subtotal</b>	<b>\$ 69,267</b>

**SCHEDULE**  
**Department of State Health Services**  
**Special Supplemental Nutrition Program for Women, Infants, and Children**  
**October 1, 2018 through September 30, 2019**

**Fund F551, Department MGT, Unit 3847 (Innovation Center), Revenue Code 6509**

<u>Object Code</u>	<u>Description</u>	<u>Amount</u>
1101	Salaries	\$ 54,394
1301	Pension	\$ 7,832
1303	Life Insurance	\$ 96
1304	Health Insurance	\$ 28,776
1306	FICA (Medicare Only)	\$ 788
1309	Health & Wellness	\$ 108
2110	Supplies	\$ 4,684
3361	Professional Development	\$ 3,322
	<b>Subtotal</b>	<b>\$ 100,000</b>

**Fund F551, Department MGT, Unit 3849 (Extra Funding), Revenue Code 6509**

<u>Object Code</u>	<u>Description</u>	<u>Amount</u>
1101	Salaries – Summer Feeding Program	\$ 30,000
2110	Supplies	\$ 10,650
3050	Communications (TXIN Internet)	\$ 19,800
3430	Computer Services (TXIN IT Support)	\$ 106,800
	<b>Subtotal</b>	<b>\$ 167,250</b>

**Grand Total**      **\$14,529,596**