

October 14, 2015

WHEREAS, on January 23, 2008, City Council authorized (1) a sixty-month equipment lease agreement for a mail processing inserter machine; (2) a thirty-six-month equipment lease agreement for three mail postage processing machines; and (3) a sixty-month master agreement for postage by Resolution No. 08-0298; and,

WHEREAS, on May 21, 2013, Administrative Action No. 13-5742 authorized to extend the master agreement for a one year period from July 30, 2013 to July 30, 2014; and,

WHEREAS, on June 26, 2013, City Council authorized Supplemental Agreement No. 1 to increase the service contract to exercise the lease end option to purchase three mail postage processing machines and a mail processing inserter machine by Resolution No. 13-1066; and,

WHEREAS, on August 8, 2014, Administrative Action No. 14-6423 authorized a one-year extension and increase of funds in an amount not to exceed \$50,000.00, increasing the master agreement amount from \$12,255,000.00 to \$12,305,000.00; and,

WHEREAS, on September 10, 2014, City Council authorized an increase to the master agreement for meter postage in an amount not to exceed \$3,013,750.00, increasing the master agreement amount from \$12,305,000.00 to \$15,318,750.00, by Resolution No. 14-1454; and,

WHEREAS, on June 7, 2015, Administrative Action No. 15-6069 authorized to extend the master agreement for a six month period from July 31, 2015 to January 30, 2016;

NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

Section 1. That the City Manager is authorized to execute a service contract to establish a master agreement with Pitney Bowes, Inc. (063151) for meter lease and maintenance for four Pitney Bowes postage machines for a term of sixteen months in an amount not to exceed \$54,655.84, upon approval as to form by the City Attorney. If the service was bid or proposed on an as needed, unit price basis for performance of specified tasks, payment to Pitney Bowes, Inc. shall be based only on the amount of the services directed to be performed by the City and properly performed by Pitney Bowes, Inc. under the contract.

Section 2. That a master agreement for the purchase of postage is authorized with Pitney Bowes, Inc. (063151) for a term of sixteen months in an amount not to exceed \$2,944,933.54.

Section 3. That the Purchasing Agent is authorized, upon appropriate request and documented need by a user department, to issue a purchase order for postage. If a written contract is required or requested for any or all purchases of postage under the master agreement instead of individual purchase orders, the City Manager is authorized to execute the contract upon approval as to form by the City Attorney.

Section 4. That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$2,999,589.38.

Section 5. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

APPROVED BY
CITY COUNCIL

OCT 14 2015

David L. Sims
City Secretary